



## **CAPITAL CONSERVATIVE WOMEN**

### **CODE OF ETHICS**

1. Discussions held during Executive Board meetings shall be treated as confidential.
2. All members are expected to familiarize themselves with the organization's Bylaws, Standing Rules, and Code of Ethics.
3. Each office and chairmanship holds significance, and the productivity of each is the responsibility of the respective officer or chair.
4. If accepting an appointment, individuals are expected to prioritize it over other commitments.
5. Members of the Executive Board are expected to conduct themselves in a manner that reflects the highest standards of behavior and decorum.
6. Respect for and cooperation with the Officers, Directors, and Chairs is essential.
7. Members must be prepared for meetings, reports, and discussions, and they must also adhere to Parliamentary Procedure.
8. Criticism shall be carefully evaluated before being tactfully presented to the Executive Board.
9. Examples of discourtesies include absenteeism, tardiness, and leaving meetings before adjournment. The President is responsible for opening and closing meetings within the agreed-upon time frame.
10. CCW Objectives shall take precedence over personal opinions when acting on behalf of CCW.